

## DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



May 1, 1992

Reason for this Transmittal	
<input type="checkbox"/>	State Law Change
<input type="checkbox"/>	Federal Law Change
<input checked="" type="checkbox"/>	Court Order or Settlement Agreement
<input type="checkbox"/>	Clarification Requested by One or More Counties
<input type="checkbox"/>	Initiated by SDSS

ALL-COUNTY LETTER NO. 92-45

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY GAIN COORDINATORS

SUBJECT: NOTICE OF ACTION (NOA) FORMAT REQUIREMENTS FOR THE  
GREATER AVENUES FOR INDEPENDENCE (GAIN) PROGRAM

REFERENCES: All-County Letter (ACL) 91-55  
All-County Letter (ACL) 90-102

The purpose of this letter is to update instructions regarding the implementation of the county NOA standards required by the Turner consent decree. Counties that have not implemented these standards for preparing GAIN supportive services NOAs must do so immediately. Included in these standards is the two-column format which must also be implemented immediately.

County NOA standards required as a result of the Turner consent decree were previously transmitted to the counties with ACL 90-102. The Turner requirement to use the two-column format posed preparation and formatting difficulties for a number of counties. As part of the negotiation process related to settling the Windley v McMahon lawsuit, the Department proposed expediting the transmission of NOAs by relaxing the two-column format requirement. While this negotiation proceeded, SDSS sent ACL 91-55 postponing the two-column requirement. These negotiations have now been completed with the conclusion that SDSS cannot set aside any portion of the Turner requirements within the bounds of another lawsuit. Accordingly, all existing Turner requirements regarding GAIN NOAs must be put into effect.

The implementation plan for county NOA standards required immediate implementation of short term standards and complete compliance with all terms (long term standards) by January 1, 1992. Welfare Case Data System (CDS) counties submitted a request to waive the long term standards. The CDS counties request was approved by the Department on September 17, 1991 with the understanding that implementation of these NOA standards will be accomplished with the implementation of the Statewide Automated Welfare System (SAWS). Therefore, CDS counties will not have to implement the two-column format for GAIN supportive services NOA messages until SAWS is implemented. However, those CDS counties that are producing GAIN supportive services NOAs apart from their CDS system will need to implement county NOA standards immediately.

If you have any questions regarding this letter or need assistance in implementing these NOA standards, please contact your Employment Operations Bureau Analyst at (916) 654-1462.

A handwritten signature in dark ink, appearing to read "MICHAEL C. GENEST", with a stylized flourish at the end.

MICHAEL C. GENEST  
Deputy Director  
Welfare Program Division

cc: CWDA